

APCD-State Parks-County MOA Implementation

JOINT MEETING OF THE MANAGEMENT OVERSIGHT AND TECHNICAL ADVISORY COMMITTEES

September 8, 2010

MINUTES

1. **Introductions**

<i>Members:</i>	<i>Affiliation</i>	<i>Committee</i>
Larry Allen	Air Pollution Control District	MOC
Aeron Arlin Genet	Air Pollution Control District (Planning Div. Mgr.)	MOC
Ray Beiring	Air Pollution Control District (Counsel)	MOC
Andy Zilke	State Parks (Superintendent)	MOC
Tim LaFranchi	State Parks (Counsel)	MOC (<i>absent</i>)
Phil Jenkins	State Parks (Off Hwy Division)	MOC
Vince Morici	SLO County (Admin Dept.)	MOC
Dr. Penny Borenstein	SLO County (Health Officer)	MOC
Mike Winn	SLO County (Nipomo CSD)	MOC (<i>absent</i>)
Gary Willey	Air Pollution Control District (Engineering Div. Mgr.)	TAC
Joel Craig	Air Pollution Control District (Monitoring Div.)	TAC
Bruce Gibson	SLO County (District 2 Supervisor)	TAC
Matt Janssen	SLO County (Planning Dept.)	TAC
Tom Reid	State Parks (Consultant)	TAC
Will Harris	State Parks (Calif. Geological Survey)	TAC

2. **Meeting purpose and format**

Larry Allen described the meeting goals: to initiate the process of developing a PM Reduction Plan for the Oceano Dunes area (SVRA), provide an opportunity for committee members to get to know each other, and review the MOA goals, requirements and timelines and define responsibilities for each committee. The public is invited to observe the proceedings and will have an opportunity at the end to comment on items relevant to the discussion and agenda.

3. **Brief summary of APCD Board actions leading to MOA**

Larry Allen briefly described the development and conclusions of the APCD's two South County PM Studies, and the APCD Board direction for staff to work with State Parks and SLO County staff to find options to reduce PM emissions from the SVRA.

4. **Brief summary of MOA development process**

Jointly developed by APCD, State Parks and the County over a 6-week period. Signed by State Parks and adopted by APCD Board on July 28 and by County Board on August 3, 2010.

5. **Overview of MOA contents and timelines**

The MOA required establishment of the Technical Advisory Committee (TAC) and Management Oversight Committee (MOC) within 14 days of adoption. It was noted that each agency should appoint one alternate for each committee; the alternate will receive all committee information and documents. *Each agency to submit name of alternate to Larry Allen by Sept. 15.*

a. TAC committee responsibilities

Responsibilities are outlined in MOA (#3), with a primary goal of developing pilot projects

Timeline: Complete Scope of Work within 90 days – Nov. 15

MOC approve Scope of Work within 45 days – Dec. 15

TAC develop pilot projects

Draft Particulate Matter Reduction Plan (PMRP) – July/Aug. 2011
Public Workshop – Aug/Sept 23011
Final PMRP Approval – Sept. 2011
Hire expert, secure funding, develop Scope of Work within 2 months

Committees reviewed criteria for emissions reduction strategies (# 5 in MOA) and reviewed plan criteria (#6 in MOA).

b. MOC committee responsibilities

Responsibilities include providing policy guidance to TAC and reviewing/commenting on draft work products; also responsible for developing RFP for technical expert with consultation from TAC. Discussion of Scope of Work, timing, monitoring needs, evaluation results, etc. Larry Allen also noted the District will be developing a fugitive dust rule concurrently with the PMRP.

c. Decision-making process

Review of process (#7 in MOA).

6. Process and timeline for selection of technical expert

Discussion on the need, role and essential qualifications of a technical expert to assist the TAC; reviewed list of possible technical experts and funding. State Parks agrees to cover cost, but funding is currently stalled due to state budget issues. Supv. Gibson noted the county may be able to provide the funding to start the process, with an agreement from State Parks for reimbursement. If this occurs, the ***Board of Supervisors will need to approve the funding at an upcoming meeting. Vince Morici will discuss State Parks reimbursement with Tim LaFranchi.*** APCD agrees to administer and oversee the contract. Group agrees on need to hire the expert by Nov 1 to start on the pilot projects. Resumes from potential contractors to be submitted within a week – ***Larry Allen will also solicit resumes from other experts the District may recommend. Larry to develop first draft of Scope of Work for use in soliciting Technical Expert proposals; draft SOW to MOC for review by Oct. 1, with MOC review & revisions completed by Oct. 22. TAC will provide consultation to the MOC on selecting the technical expert(s).***

7. Pilot projects development and implementation

Discussion on need to streamline the pilot projects so they can be implemented during the upcoming spring wind season; utilization of technical expert deemed important for this. The TAC will be discussing potential pilot projects separately and ***will develop a list of questions for the technical expert and provide to MOC by Oct. 1.*** Potential needs for other outside assistance with labor or monitoring was also discussed.

8. MOC and TAC future meeting schedules

Many of the TAC meetings/discussions will be via email/conference calls/web conferences. Next MOC meeting to be a conference call during the first week of October – ***Larry Allen will send out notice via Doodle.*** TAC members decide break out to separately in another meeting room after public comment agenda item (rescheduled as next item on agenda)

Public Comment

Commentors: Kevin P. Rice (requested public be on email list for info, minutes, etc. and asked how they can provide technical info. to committee. Jeff Edwards (suggested 90-day closure of SVRA for portion of year during spring for 3-5 years as pilot project). Pam Dunlap (discussed uniqueness of high PM levels in south county compared to other CA coastal areas, and presence of fine particles). Nell Langford (noted that the problems in The Strand area of Oceano also need to

be addressed and requested monitoring in that area, and also requested that State Parks not be allowed to participate on the committees).

TAC MEMBERS ARE NOW ABSENT TO MEET SEPARATELY

9. Designation of Committee Chairs

Gary Willey to chair TAC; Larry Allen to chair MOC

It was noted that the TAC meetings are not open to the public and not all MOC meetings will be open to the public as they will be conducted via conference calls, etc. Public MOC meetings will be scheduled for discussion of certain milestones (review of proposed pilot projects/scope; plan review, etc.)

10. Recordkeeping and public outreach

It was decided that notetaking for each meeting will be rotated among the attending agencies. The minutes will be posted on the APCD website within 10 days of the meeting and will contain the results of the discussions, action items, and timelines.

11. Public Comment (see above)

12. Other business

None

13. Review of action items

Noted in *bold-italic* in each agenda item

14. Adjourn

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